

College Council Agenda

Date: 11.03.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Mapping	Presenter	Allotted Time	Key Points	Category
Minutes	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance		NA	Minutes from the 10/20/17 meeting were previously sent out for review. Any comments/corrections, please contact Beth.	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information <input checked="" type="checkbox"/> Document
ARC – 1st Read	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	John Ginsburg & RB Green	10 min	Review ARC 402 Active Military Deployment	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document
ISP – 1st Read	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Dru Urbassik	10 min	Review ISP 491 Residency Requirements for Graduation	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Career Pathways Roadmaps	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Jaime Clark	10 min	Update on Career Pathways	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Unit Planning	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Lisa Anh Wang	15 min	Overview of Unit Planning	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document
Workforce Development Services	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Mike Shelley	15 min	Review the services and success stories from Workforce Development	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Document

Committee Reports 1. Presidents' Council	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance	Sue Goff	10 min		<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input type="checkbox"/> Document	
Association Reports 2. ASG 3. Classified 4. Part-time Faculty 5. Full-time Faculty 6. Administrative Confidential	<input type="checkbox"/> SP1 <input type="checkbox"/> SP2 <input type="checkbox"/> SP3 <input type="checkbox"/> SP4 <input checked="" type="checkbox"/> Compliance		10 min		<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information <input type="checkbox"/> Document	
Assigned Action Items		Assigned to		N		Due
Upcoming Meeting Dates		Start Time		End	Location	
November 17, 2017		12:00pm		1:30pm	CC127	
Attendance						
College Council Members 17-18: Sue Goff (Chair), Beth Hodgkinson (Recorder), Dion Baird (ITS), Dave Gates (ITS – alternate), Tara Sprehe (AFaC), Darlene Geiger (AFaC – alternate), Molly Burns (AFaC), Stephanie Schaefer (AFaC), Ryan Davis (AFaC), Scot Pruy (AFaC), Andrea Vergun (AFaC), TBA (AFaC), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Chris Hughes/Joyce Gabriel (TAPS – alternates), Patricia Anderson Wieck (HR), Mickey Yeager (CS), Ali Ihrke (CPR), Sarah Hoover (AS), All Association Presidents, All Deans						
Notes to Self				Deferred Items		
<ul style="list-style-type: none"> College Council Minutes can be found at F:\1MINUTES\College Council\17-18 						

College Council Minutes

Date: 10.20.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Item/Presenter	Minutes
Minutes (10/6/17)	Minutes from the meeting held on 10/6/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Bond Update / Bob Cochran	Bob shared a bond update highlighting our current projects along with projected completion dates. The Harmony West facility will allow CCC to continue to grow its Health Science, workforce development and general education offerings in the North Clackamas area (late fall 2017). The Industrial Technical Center will include labs and classrooms, benefiting manufacturing, machining and CNC machining programs (spring 2018). The DeJardin/Pauling Science Complex will receive an addition and improvements to the existing facility including classrooms and facilities to provide modern science labs (spring 2019). New CCC transit center and shared-use path will connect the transit center to the Oregon City High School. The transit center will increase access to the college, Oregon City High School and the community at large (spring 2019). Student services and Community Commons project will replace the current Bill Brod Community Center. The new facility will allow CCC to co-locate critical support services in one convenient location (fall 2021). Joanne lobbied and demonstrated our need and the Oregon Legislature heard her by granting us match funding of \$8 million each for the DeJardin/Pauling Science Complex and the Student Services & Community Commons projects.
ISP – 1st Read / Dru Urbassik	Dru reviewed ISP 360 Credit for Prior Learning. The purpose and standards 1, 5 & 6 were updated. Feedback will go back to ISP and come back for a second read.
CCC’s Library Update / Jane Littlefield, Sarah Nolan & Kerry Leek	A quick review of the CCC Library’s new website, catalog, and new resources. The new website includes: course guides, topic guides, “for faculty” guides, course reserves, instruction request form, 24/7 live librarian chat, and is mobile friendly. The new library catalog features: summit borrowing, expanded electronic collections, longer loan periods, holds, and journal searches.

<p>Study Abroad/Study Away Task Force / Sue Goff</p>	<p>Sue presented the interim policy and procedures that applies for faculty, staff, and students for study abroad/study away experiences. The college had discovered that we didn't have adequate standards in place to travel, so last year a group worked and recently confirmed these policies and procedures. The next step is to forward these documents to the ISP committee. This interim policy and procedures talks about the college's philosophy and reviews the various learning-based international travel categories. It breaks down the planning stages and processes prior to departure, reviews the steps that need to be completed, and the requirements upon your return. The addenda identifies the documents that need to be created in conjunction with these policies and procedures. If you recall, we use to have an International Education Committee active as a couple of years ago. Part of what we plan to do in conjunction with ISP to reformulate the committee to a newer version using this as guidance to assist with future travel abroad opportunities. That committee would help develop the addenda items. Sue also brought forward a new liability waiver was created to release the college from some of the risk involved as well as an emergency response plan if necessary.</p>
<p>Committee Reports</p> <ol style="list-style-type: none"> 1. Instructional Standards & Procedures (ISP) / Sue Goff 2. Presidents' Council / Sue Goff 	<p>ISP: We are on a five-year review cycle to examine existing instructional standards and procedures, add new ones that need to be captured, and sunset others that are no longer pertinent to the college. Each standard and procedure comes to College Council for two reads and depending if it resonates with Board policy, they could move forward to Presidents' Council for another review. The committee has a set membership that meets every other Friday throughout the entire academic year and anyone from the college community is welcome to come join in the discussion. Our ongoing goals include: to improve communication with the college community; be current and continue to review on a five-year cycle; and ensure that we operate according to our shared governance principles to have the appropriate individuals contribute. This happens by creating subgroups, and we charge them to consult, research, and review before ISPs are ready to be presented to College Council.</p> <p>Presidents' Council: Lloyd Helm discussed relocating the Pauling smoking shelter over to the Barlow parking area which was approved. This move will occur within the next couple of weeks. David Plotkin discussed the Mission Fulfillment Committee's new charge. This committee combines what was the Accreditation Steering Committee along with the Core Theme Teams and integrates our Strategic Priorities. Originally, it was proposed to have them report to Presidents' Council, but it will now report to College Council. The President Search Advisory Committee has announced the students, faculty, and staff who will serve on the Expanded President Search Advisory Committee.</p>

Association Reports

- 1. **ASG / Angel Orozco**
- 2. **Classified / Ali Ihrke**
- 3. **Part-time Faculty / Leslie Ormandy**
- 4. **Full-time Faculty / Stephanie Schaefer**
- 5. **Administrative Confidential / Sue Goff**

1. **ASG:** Intramural sports (soccer, flag football, and ultimate Frisbee) will start the week of October 23. The Lending Library program currently has \$1,600. Help ASG's fundraising effort to reach their goal of \$2,000 by donating at the ASG front desk. Today is the last day for students to vote on our ASG constitution. Next week we will start taking applications for the giving tree. Sign up or walk in to donate blood on October 24 & 25 in the Gregory Forum. Road cleanup is scheduled for October 25. Day of the Dead celebration on October 31 from 11 a.m. - 3 p.m. The craft fair is scheduled on November 28 & 29. The Holiday Party is scheduled for December 7, but they need a Santa Claus.
2. **Classified:** We are running a campaign to increase and retain membership. Scholarship opportunities for classified staff have been posted. Conflict resolution training will be available winter term. If you are interested in attending this training, please contact Enrique.
3. **Part-Time Faculty:** We are running a membership campaign. This year we have committed to supporting the Cougar Cave. Leslie encouraged the other associations to support ASGs Cougar Cave. The association plans to use our entire amount of the OEA Foundation funds to assist our students. Each association at the college can receive up to \$2,000 from this fund. Please inform our association if your association is seeking additional funds. We presume and look forward to building Thanksgiving baskets during the holiday. The association continues to work with IT and Dave Gates to fix the part-time faculty email list. We ask committees to contact us if you find the part-time faculty member representative is sick and/or not attending to help us keep our voice active within college committees. We are resurrecting our Moodle page for all acting part-time faculty.
4. **Full-Time Faculty:** Laurette Scott will serve as the association representative for the Expanded President Search Advisory Committee. Sharon Parker has stepped up as the chair as the Legislative Subcommittee. She will be keep us informed on various bills that may affect our work. Stephanie Schaefer will help volunteer as a representative from full-time faculty for the Classified Appreciation Celebration committee.
5. **Administrative Confidential:** The group has decided to focus on both service and social activities. For fall service, we will help with the ELC replanting project for a couple weekends. In regard to a social event, we plan to attend one of the upcoming volleyball games.

<p>Announcements / All</p>	<p>Denice Bailey – Reminder that the Classified Appreciation is on November 9. We will celebrate the night crew on November 8. Everyone is welcome and encourage your classified members to attend.</p>
<p>Present</p>	<p>Sue Goff (Chair), Angel Orozco, Lisa Anh Wang, Leslie Ormandy, Jaime Clarke, Lisa Reynolds, Sunny Olsen, Jackie Flowers, Matt Goff, Alison Ihrke, Jane Littlefield, Greer Gaston, Denice Bailey, Sara Sellards, Phil Zerzan, Mary Vest, Liam Anderson, Victoria Tinker, Cynthia Risan, Jack Hardy, Stephen Wilks, Andrea Vergun, Chris Smith, Sarah Hoover, Joyce Gabriel, Laura Smith, Dawn Hendricks, Emilie Azorr, Ida Flippo, Casey Sims, Amanda Coffey, Max Wedding, John Ginsburg, Karen Ash, Tara Sprehe, Jarett Gilbert, Lori Hall, Alissa Mahar, Dave Gates, Laura Lundborg, Patricia Anderson Wieck, Beth Hodgkinson (recorder)</p>

ARC 402

Active Military Deployment

PURPOSE

Establishes the policy and process for students who are active military that are deployed during an academic term.

SUMMARY

Students called to active military deployment will have the following options:

- Receive course grades for the current term, or incompletes for all courses, if approved by their faculty
- Receive administrative withdrawals with a refund of tuition and fees for all courses during the time of active deployment
- A combination of grades/incompletes and administrative withdrawals

END OF POLICY

APPROVALS

Maintained By	
ISP Committee – if appropriate	Date: N/A
College Council – first reading	Date:
College Council – second reading	Date:
President's Council – if appropriate	Date:

ISP 491

Residency Requirements for Graduation

PURPOSE

Establishes definition and criteria for residency as it is used as a graduation requirement.

SUMMARY

To establish residency for graduation, students must earn a minimum of 25% of credits at CCC to earn a degree or certificate.

STANDARD

1. Residency defined:
 - a. Students interact with CCC faculty while the required credits are earned.
 - b. Students have access to instructional and student services
2. Residency is required for every Career Pathway, Less-Than-One-Year Certificate, One-Year Certificate, AAS, AS, AGS, ASOT, and AAOT.
3. Alternative credits which do not count toward residency include: Advanced College Credit (ACC), Advanced Placement Exams (AP), College Level Examination Program (CLEP), International Baccalaureate (IB), Military Credit, and transfer credit.
4. Credit for Prior Learning and Challenge Exam credits count toward residency, assuming that there is interaction between the student and faculty during the evaluation.

Example of Residency 25% Minimum Credits Requirement by Degree Restated in Credits:

DEGREE	ASOT/AAOT AGS/AS	AAS	1 year Certificate of Completion	Less-Than-1 year Stand-Alone Certificate of Completion	Career Pathway Certificate of Completion
Credit approval of degree	90-108 credits	90-108 credits	45-108 credits	12-44 credits	12-44 credits
25% minimum equivalency as stated in credits	23-27 credits	23-27 credits	12-27 credits	3-11 credits	3-11 credits

REVIEW HISTORY

ISP Committee	Updated format	August 3, 2016
ISP Committee	Updated with example table	November 9, 2012
College Council	Reviewed	March 2, 2012

Unit Planning

2017-2018 Cycle



Education That Works



2017-18 Unit Planning Highlights

- Streamlined
- Online
- F drive folders for organizing
- Transparency through online report
- Focused on improving outcomes for students
- Analysis of internal and external data
- Integrates assessment results and budget requests

Three Sections

1. Scanning the Environment

- Reflect on your unit's stakeholder and/or operations data and summarize key challenges and opportunities
- Describe how your unit scans your environment

2. Unit Assessment

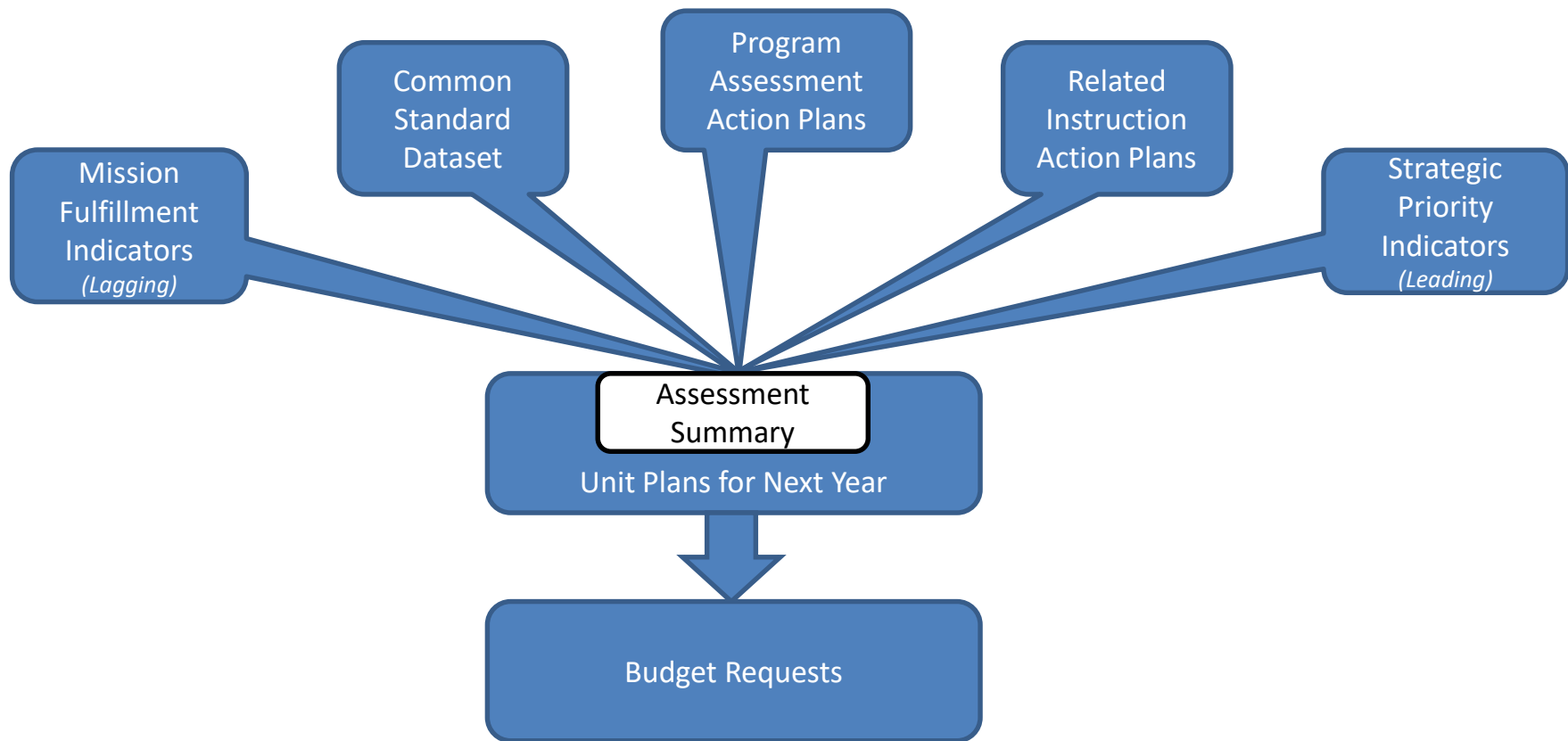
- Describe your prior year assessment results
- Propose your unit's strategies for improvement
- Identify concerns/challenges and opportunities

3. Unit Plan and Budget Requests

- Develop your plan and list your budget requests
- Link budget requests to your assessment data and plans

Examples of “Assessment Data”

Each unit will draw available assessment data from one or more of these sources, as well as other sources related to your areas



Next Steps

- Reflect and discuss within your team
- Complete your plan with participation of your faculty/team members
- Dialog with your dean
- Submit your plan

Key Dates

- Open Lab 11/8, 12 PM – 2 PM
- Submit unit plan by 11/17

Who to Contact

- Questions about the planning process or budget request should go to your dean or associate dean
- Help with the online form, standard dataset, or customized data, contact IR X6140 or IR@Clackamas.edu

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Certificate of Successful Completion
KIMBERLY ELLEN WELLS
Nursing Assistant

3rd Annual CAR GIVEAWAY!



Hello, my name is Jack Brito.

I'm part of a nationwide car giveaway and I'm looking for deserving people in our community for this giveaway. The car will be given away at our car show on Saturday, June 24th. The car show and car giveaway is at our shop, 24315 S Hwy 99E, Canby OR. We will be giving the car away at 12:00pm.

In order to assist us in finding the right people, please send us full details about him or her. Tell us what distinguishes these people as major contributors to our community, their family or friends.

Hot Rod Dreamworks has inspected and purchased a 2006 Ford Taurus

If you know of a deserving person, please nominate them!

Please include:

- Their name, address, and phone number
- Your name, address, and phone number
- Why you believe the nominated person needs & deserves this car giveaway!

Please send your correspondence to:

Email: hotroddreamworks@canby.com

Subject Line: Wheels to Prosper



Email Shannon at
hotroddreamworks@canby.com

for questions

Deadline June 5th!

Wheels
to **PROSPER**

